



Regular Meeting Agenda
Yankeetown Planning & Zoning
March 24, 2023 At 1:00 P.M.
Yankeetown Town Hall
6241 Harmony Lane Yankeetown, Fl

Meeting Called to Order

Pledge of Allegiance

Roll Call

Attendance:

Agenda:

1) Select Chairperson

2) Election night timeline

a) Polls closes at 7pm at the Lions Club. The Canvassing Board will call meeting to order at 7:15 PM.

3) Opening VBM's

a) Open all vote by mails. County Standards are to have an assembly line approach with equal distance from each member.

b) One person opens the envelopes, one person pulls the contents of the envelope out and remove secrecy sleeve, Last person lays all ballots face down.

c) Canvassing board will decide which members will hold which portions of the process.

4) Election night Ballot Count

a) One Member will be designated by the Board to call out the votes while the other two tally.

b) At every completed tally(five tally's) the tally members will openly state "tally" so that members along the way are staying on the same count.

c) Once all the ballots are counted the tally sheets, ballot counts, and document verification are all verified before the unofficial count is certified.

d) If no issues or questions have arose then the Board may adjourn for the night.

5) Official Certification of Election

a) April 6th at 8:15 AM Canvassing Board will reconvene to certify election and address any Provisionals or questions from election night.

Adjournment